



**EASTERN DIVISION**  
Plains, PA



**E-TOWN MFG. DIVISION**  
Elizabethtown, KY



**SOUTHERN OPERATIONS**  
Birmingham, AL



**MIDWEST OPERATIONS**  
St. Joseph, MO

**Corporate**

210 Inverness Center Drive  
Birmingham, AL 35242  
205-991-7733

**Southern Operations**

1730 Vanderbilt Road  
Birmingham, AL 35234  
205-323-8751

**Atlanta Service Center**

287 First Street  
Forest Park, GA 30297  
404-363-3602

**West Palm Beach Service Center**

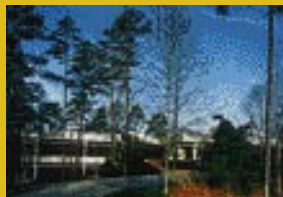
2570 Old Okeechobee Road  
West Palm Beach, FL 33409  
561-686-8550

**Midwest Operations**

2106 South Riverside Road  
St. Joseph, MO 64507-9799  
816-364-6348



**ROANOKE FACILITY**  
Daleville, VA



**CORPORATE**  
Birmingham, AL



**WESTERN DIVISION**  
Dixon, CA



**NORTHERN DIVISION**  
Indianapolis, IN



**CREEDMOOR MFG. DIVISION**  
Creedmoor, NC



**ALTEC LTD.**  
Milton, Ontario

Denver Service Center  
641 Telluride Street  
Aurora, CO 80011-7818  
303-364-9515

Phoenix Service Center  
2420 South 16th Avenue  
Phoenix, AZ 85007  
602-252-8841

Texas Service Center  
1001 Solon Road  
Waxahachie, TX 75165  
972-937-8284

**Northern Operations**

5201 West 84th Street  
Indianapolis, IN 46268  
317-872-3460

Ashland Service Center  
1236 Township Road 1175  
Ashland, OH 44805  
419-289-6066

**Western Operations**

325 Industrial Way  
Dixon, CA 95620  
707-678-0800

Pomona Service Center  
2882 Pomona Boulevard  
Pomona, CA 91766  
909-444-0444

**Eastern Operations**

250 Laird Street  
Plains, PA 18705  
570-822-3104

New England Service Center  
28 Wales Street  
Millbury, MA 01527  
508-752-0660

Frederick Service Center  
1434 Hughes Ford Road  
Frederick, MD 21701  
301-662-6262

**Creedmoor Operations**

1550 Aerial Avenue  
Creedmoor, NC 27522  
919-528-2535

**Elizabethtown Operations**

200 Altec Drive  
Elizabethtown, KY 42701  
270-360-0600

**Roanoke Operations**

325 South Center Drive  
Daleville, VA 24083  
540-992-5300

**Altec Capital Services**

31 Inverness Center Parkway  
Suite 360A  
Birmingham, AL 35242  
205-991-7733

**Altec Direct**

**Nationwide Locations**  
1-877-GO-ALTEC

**Altec Equipment Solutions**

31 Inverness Center Parkway  
Suite 130  
Birmingham, AL 35242  
888-408-8127

**Altec HiLine, LLC**  
1255 Port Terminal Road  
Duluth, MN 55802  
218-722-9200

**Altec Industries, LTD**  
831 Nipissing Road  
Milton, Ontario L9T 4Z4, Canada  
905-875-2000

12352 84th Avenue  
Surrey, B.C. V3W 0J5, Canada  
604-597-0355

57 Durand Road  
Winnipeg, Manitoba R2J 3T1, Canada  
204-663-8362

**Altec Worldwide, LLC**

31 Inverness Center Parkway  
Suite 120  
Birmingham, AL 35242  
205-991-7733

**Global Rental Company, Inc.**

31 Inverness Center Parkway  
Suite 360  
Birmingham, AL 35242  
205-991-7972

**National Utility Equipment Company**

P.O. Box 156  
Saginaw, AL 35137  
205-620-3500



AT ALTEC, WE ARE COMMITTED TO  
HELPING CREWS WORK  
**SAFER and SMARTER.**



Professional Operator  
Safety Training

**SENTRY® PROGRAM**



Our commitment extends beyond the investments we make in designing and manufacturing equipment. Altec's dedication to keeping crews safe on the job is what led us to provide the Altec SENTRY® Program – a unique computer-based training aid designed to help employers train and certify equipment operators on the safe and proper operation of Altec aerial devices and digger derricks.

#### **WHY DO OPERATORS NEED TRAINING?**

Recent studies conducted by the Occupational Safety and Health Administration (OSHA) and the National Institute for Occupational Safety and Health (NIOSH) have shown that the majority of fatalities on the job were direct results of: a lack of training; failure to follow proper safe work procedures; and non-compliance with existing OSHA, National Electric Code

(NEC) or National Electric Safety Code (NESC) regulations. Employers looking to improve their training to comply with standards have had few options.

Altec respects the work you do and is committed to providing the support you need. The SENTRY® Programs are designed to allow you to provide training and meet the formal requirements of OSHA, ANSI and ASME.

These computer-based training (CBT) aids contain Altec recommendations and OSHA requirements for proper operation of Altec equipment. The CBT programs contain an onscreen quiz after each subject's module and a final exam. Upon completion of the program, the trainee is issued a certificate signifying successful completion of the program for a particular type of equipment.

#### **THE ADVANTAGES OF THIS TRAINING ARE:**

- It meets requirements of standards.
- Trainees interact with the program helping them retain the information.
- Altec and the employer can maintain certification records.
- It is a comprehensive training tool that can be completed whenever and wherever a computer is available.

Altec SENTRY® Programs are available in two formats:

- **SELF-DIRECTED TRAINING KITS** – include multiple-use programs installed on an individual computer that guide operators through the comprehensive training program at their own pace using CBT, workbooks and evaluation sheets.
- **INSTRUCTOR-LED PROGRAMS** – include computer-based training for the instructor to use in a classroom setting. Groups of operators are trained using workbooks, tests and evaluation sheets.

The Self-Directed Program outputs the operator's identification data and the quiz and exam answers to a protected file. The Instructor-Led version allows the instructor to input participant data to a similarly protected file. These files are then e-mailed to Altec for the generation of a certificate and wallet card.

Altec is pleased to offer the **ALTEC SENTRY® PROGRAM TRAINING SERVICE** for users of Altec equipment. We are now able to offer delivery of five courses at the customer location. Additionally, Altec will offer these courses throughout the year at fixed locations.

#### **SENTRY® PROGRAM 101** (Operator Training) - 1-day course

- Classroom SENTRY® Program presentation for equipment selected
- Intended to meet the OSHA requirements for formal classroom instruction
- Employer responsible for practical training and practical exercises by the trainee along with an evaluation in the workplace
- Each operator receives a workbook and a checklist is provided to guide employer through the practical evaluation
- The trainee is certified to have completed the SENTRY® Program classroom training with a wallet card and paper certificate
- SENTRY® Program hat issued signifying program completion

#### **SENTRY® PROGRAM 151** (Operator Certification) - 1-day course

- Classroom SENTRY® Program presentation for equipment selected
- Followed by in-service, practical training on unit, and performance checklist evaluation by Altec trainer
- Intended to meet the OSHA requirements for operator training
- The trainee is certified to have completed the SENTRY® Program classroom and practical training with a wallet card and paper certificate
- SENTRY® Program hat issued signifying program completion

#### **SENTRY® PROGRAM 201** (Train the Trainer) - 1-day course

- Expanded classroom presentation to trainers
- Includes instruction in delivery of the Altec SENTRY® Program to operators
- Instructs the trainer about OSHA compliant classroom operator training
- Provides checklists for trainers to conduct performance evaluations in the workplace
- Each trainer receives an Instructor-Led Kit to guide him/her through the process of training operators
- The trainer is certified to have completed the SENTRY® Program Train the Trainer classroom program with a wallet card and paper certificate
- SENTRY® Program Instructor hat issued signifying program completion

#### **SENTRY® PROGRAM 211** (Train the Trainer with In-Service) - 1-day course

- Expanded classroom presentation followed by practical in-service training on unit
- Includes instruction in delivery of the Altec SENTRY® Program to operators
- Instructs trainer on OSHA compliant classroom and practical in-service operator training
- Provides checklists for trainers to conduct performance evaluations in the workplace
- Each trainer receives an Instructor-Led Kit to guide him/her through the process of training operators
- The trainer is certified to have completed the SENTRY® Train the Trainer classroom program and practical in-service training with a wallet card and paper certificate
- SENTRY® Program Instructor hat issued signifying program completion

#### **SENTRY® PROGRAM 251** (Certified Train the Trainer) - 2-day course

- Expanded classroom presentation followed by practical in-service training on unit
- Includes instruction in delivery of the Altec SENTRY® Program to operators
- Instructional program followed by individual presentations to other participants in the class for skill development and evaluation
- Program instructs and certifies trainer in OSHA compliant classroom and practical in-service operator training
- Each trainer receives an Instructor-Led Kit to guide him/her through the process of training operators
- The trainer is certified to have completed the SENTRY® Train the Trainer classroom program, practical in-service training, and demonstrated the skills needed to deliver both portions of the SENTRY® Program. This is documented with a wallet card and paper certificate.
- SENTRY® Program Instructor hat issued signifying program completion

#### **SENTRY® PROGRAM 301** (CCO written Preparation Full-Program Training) - 3-day course study, followed by CCO written test on day 4

- Classroom SENTRY® CCO Program presentation for CCO core and small and large hydraulic crane specialty tests
- Prepares student to successfully take and pass the CCO core and small and large hydraulic crane specialty tests
- Extensive load chart studies and exercises (10 hours)
- Applicable OSHA regulations and ASME B30.5 standards
- Employer responsible for program preparation of each attending student
- Each student receives a workbook and study materials
- All application paperwork will be processed for attending students
- SENTRY® Program hat issued signifying program completion

#### **SENTRY® PROGRAM 350** (Equipment Familiarization - CCO Practical Test) - 1-day hands-on equipment practice, followed by CCO practical test on day 2

- SENTRY® Program crane practice for CCO practical test using the actual crane equipment selected for testing
- Prepares student to successfully take and pass the CCO practical test
- Simulates course obstacles and tasks
- Equipment familiarization group/individual hands-on operation
- CCO practical exam on day 2
- Employer responsible for each student reading and understanding the operator's manual and load chart for each crane type to be tested
- All application paperwork will be processed for attending students

Please direct all training inquiries to:

**Altec Industries, Inc.**  
**Prevention & Product Safety**  
**210 Inverness Center Drive**  
**Birmingham, AL 35242**  
**205-408-8260**  
**sentrypost@altec.com**